

## Get Airports Ready for Disasters (GARD) Project Board Meeting Minutes

**Session:** GARD Project Board Meeting

**Date:** 21 September 2016, 10h30-13h00  
(held in UNV Bonn, Germany and connecting India through teleconference)

**Attendees**

<b>BMZ</b>	Christoph Eichen, Desk Officer, UN Division Stephan Huppertz, Regional Coordinator Asia (GIZ)
<b>UNDP:</b>	Uthira Ravikumar, Project Manager, GARD Patrick Grémillet, Partnership Advisor, CC and DRR Cluster G.Padmanabhan, Emergency Analyst, UNDP India Johanna Tahtinen, CC and DRR cluster
<b>DP-DHL:</b>	Kathrin Mohr, Head of GO Help Team Rania Alkhatib, GARD Program Manager

- Agenda**
1. Welcome and introduction
  2. Presentation of results log framework
  3. Achievement/progress status of each activity
    - a) Overview of the activities and the progress in 2016
    - b) Update on the progress and plans on sustainability of GARD India
    - c) Upcoming plans and targeted countries for 2017
  4. Present and discuss the issues identified in year 1 implementation
  5. Financial Status Updates
  6. Sustainability and plans to ensure the project sustainability
  7. AOB and Wrap-Up

**Supporting Documentation**

- ➔ [GARD updated results framework](#)
- ➔ [Issues log](#)
- ➔ [Progress report submitted to the donor dated June 2016](#)
- ➔ [GARD Project document](#)

### Summary of Decisions

#### DECISIONS

- ➔ The Board acknowledged that GARD project activities are well on track according to the work plan, both from a substantive and financial view point. Subject to reporting requirements, the second budget installment for GARD shall be released early 2017.
- ➔ The board recognized the need for Training of Trainers (ToT) as a critical step to scale up GARD interventions and support the roll-out of assessment workshops in a much larger number of airports at the national level. The Board commended the efforts undertaken by the UNDP India office in this

respect and will review progress of the first ToT that is planned to take place in India in 2017.

- The Board expressed satisfaction with the current project reporting and progress updates that meet donor requirements. The Board concluded to continue with the reporting frequency, templates and approach that will help the Board make informed decisions on the orientation and future of the project post-2017.
- The next Board Meeting shall be held in September/October 2017; besides the review of the project’s achievements and the integration of GARD in national DRR strategies and plan, the next meeting shall also focus on funding sustainability.

**Action Items**

**FOLLOW - UP ACTIONS**

No.	Who	When	Task
1.	Uthira/Rania	Oct.	Develop a timeframe and resource plan for GARD roll-out in India, to assist national colleagues in estimating requirements and developing a UNDP project document.
2.	GARD Team	4 <sup>th</sup> Q	Develop project plan for ToT to be first piloted in India
3.	Uthira	2017	Invite GIZ colleague to the next GARD Assessment workshops in Asia-pacific;
4.	Uthira/Rania	2017	Engage with HQ and country office colleagues to identify possibilities of having incentive scheme for insurance coverage in countries where GARD training will be conducted. This could potentially represent a good incentive to attract the interest of Airport authorities and ensure their full involvement;
5.	Uthira/Rania	ongoing	Develop communication outreach materials, press release, and media related production to enhance the visibility of the donor (BMZ) and further strengthen the role of BMZ.
6.	BMZ	Oct.	To provide name of contact point in BMZ in order to better coordinate communications and outreach
7.	Uthira	Dec.	Submission of year-end report to BMZ to formally request 2 <sup>nd</sup> tranche

**Discussion**

**KEY DISCUSSIONS POINTS**

- GARD partnership engagement with UNDP India and the concept of GARD roll-out in a large number of airports in India was recognized by the Board as an excellent achievement that should be pursued actively. UNDP India and the Airport Authority of India (AAI) have demonstrated how GARD could become an integral part of national disaster preparedness mechanisms and not just seen as a one-time training event. AAI and UNDP India have signed

an agreement to work collaboratively in the area of Disaster preparedness and risk management. Under the proposed project being developed, it is expected that AAI will be financing national GARD workshops planned in the first 20 airports;

- The Board recommended to develop a community of practice network group with expertise in airlines, airports and disaster preparedness areas. One possibility would be to bring practitioners together through an e-platform; another option would be to leverage networking opportunities within the existing regional platforms like ASEAN, SAARC and other regional initiatives which would have relevant airports and disaster expertise.
- The Board supported the idea of providing a certificate for GARD airports such as “GARD Airport Ready” or similar display to be placed in terminals. This would show to visitors/passengers that airports have capacities to mitigate or reduce issues/challenges when there is a crisis situation due to disaster. Such certificate could be used for promote the image of the country and have a potential positive impact on tourism for instance. This idea – that was envisioned several years ago - will need to be re-discussed carefully in the coming months with partners since it will have a potential impact on corporate responsibility and branding.
- Funding and financing – BMZ confirmed its funding support for GARD until 2017, which has been funded for 5 consecutive years. BMZ indicated that in principle project support under the respective BMZ budget line can only be granted for a limited period of time. To this end, an exit strategy as well as the question of longer term sustainability of the project approach will be important issues for discussion during the last year of the current funding period. The next board meeting is therefore expected to make decision on future funding and also review options for other financing modalities or cost-recovery schemes that could be possibly made available for this project. The Partners emphasized the value of Germany’s funding contribution as a catalyst to secure the financing contributions of all actors through various forms, and to enable the expansion of the project at national level (e.g. India).

Approved electronically by Board members  
Patrick GREMILLET  
Board Executive  
24/10/2016

